



## Department of Conservation and Recreation

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### Information Services Order Form

#### Updated 2023

Project Review Coordinator  
 Department of Conservation and Recreation  
 Natural Heritage Program  
 600 E. Main St., 24th Floor  
 Richmond, VA 23219  
 Voice: 804-371-2708, Fax: 804-371-2674  
[nhreview@dcr.virginia.gov](mailto:nhreview@dcr.virginia.gov)

#### ENVIRONMENTAL REVIEW SERVICES:

**Project Review** (30 calendar day turnaround)..**\$90 per site**; add **\$35 for 1-5** natural heritage occurrences (rare plants, rare animals, significant communities and karst) and **\$60 for 6** or more occurrences.

Multi-quad project area **\$90 per quad**. Projects in **karst topography** (additional project review fee of **\$35 per site**).

**Project Review with Accompanying Map...\$250 per site**; for projects with potential impact to Natural Heritage Resources including alternative energy projects, written comments with 8.5 X 11 map displaying Natural Heritage Screening Coverage.

**Project Review with Accompanying Karst Map...\$250 per site**; for projects with potential impact to karst, written comments with 8.5 X 11 map displaying karst features.

**Project Review with Accompanying ArcGIS Shapefile...\$500** - 1 to 5 1:24,000 quadrangles (intersecting the project area), **\$1000** 6-12 quadrangles (intersecting the project area), **\$1500** 13-100 quadrangles (intersecting the project area)...one-time release of spatial natural heritage screening coverage (Conservation Sites, Stream Conservation Units and General Location Records) data as identified in the project review letter...data is valid for 6 months and requires a signed license agreement

**Priority Service** (15 calendar day turnaround)...**\$300 surcharge**

**Priority Service** (5 business day turnaround)...**\$500 surcharge**

**Details:** Describe project in the space below, please include detailed project description, **any proposed tree removal**, project location information including **latitude, longitude**, acreage, and existing site conditions (photographs if available). Attach additional information as necessary. In order to ensure an accurate assessment, please attach an **electronic copy of a site map** (preferably from a USGS topo map with identified project boundaries) and all other information to the information services order form. **Incomplete submittal of information will delay the review process.**

**Project Number & Title:**

**Instream work associated with the project:**

#### Major Ground Disturbing Activities / Project Types

- Tree removal with heavy machinery
- Bank grading
- Excavation/Trenching/Topsoil Stripping/Clearing/Grubbing
- Ground disturbance associated with any slope of 3:1 or greater within the project boundary
- Pile Driving
- Road or development construction including stormwater management pond
- Mining operations including dewatering activities
- Directional drill entry/exit pits/bore pits
- Pipeline construction/repair
- Transmission line construction -new build, wreck and rebuild
- N/A

Dropdown menu

**Minor Ground Disturbing Activities / Project Types**

- Plantings with no excavation
- Manual tree removal with chainsaw
- Aerial electrical line replacement -no poll replacement
- Hand Digging
- N/A

Dropdown menu

**Project Description:** (Maximum Characters: 1000)

Text area for project description

**Natural Heritage Resource Reports & Distribution Maps**

- Custom NHR Maps (describe, call for more information).....**\$80/hour**

Text area for Custom NHR Maps description

- Custom Karst Maps (describe, call for more information).....**\$80/hour**

Text area for Custom Karst Maps description

- Custom NHR Reports (describe, call for more information).....**\$60/hour**

Text area for Custom NHR Reports description

- Custom Karst Reports (describe, call for more information).....**\$60/hour**

Text area for Custom Karst Reports description

Karst-related services can be contracted through DCR-DNH. These services include:

- Biological inventory and habitat assessment of caves
- Mapping of surface karst features
- Surveying and creation of maps for cave
- Hydrological investigations
  - Dye tracing
  - Hydrological monitoring
- Mitigation recommendations

Field services for karst work are \$800 per day for subterranean investigation and \$500 for surface, including travel and fringe. Office services are at hourly rate (\$50). Analytical fees and subcontractor services (dye tracing analysis, taxonomic determinations) are additional and will vary depending on the project. Individual contracts will specify terms on a case specific basis. Please contact the DCR Karst Program ([Wil.Orndorff@dcr.virginia.gov](mailto:Wil.Orndorff@dcr.virginia.gov)) for scope of work and costs.

**SUBSCRIPTION SERVICES:**

**Natural Heritage Data Explorer Subscription Service:**

- Tier I (unlimited access per subscription year, **a digital license agreement is required** (PDF)).....**\$1000/yr.**
- Tier II (unlimited access per subscription year, **a digital license agreement is required** (PDF)).....**\$2000/yr.**
- Tier II Plus (unlimited access per subscription year, **a digital license agreement is required** (PDF)).....**\$3000/yr.**

**Digital Conservation Sites Subscription Service** (specify area of interest; **a digital license agreement is required** (PDF))

- 1 county or 12 quads or less.....**\$1000/yr.**
- 13-100 quads.....**\$3500/yr.**
- Statewide coverage.....**\$6000/yr.**

Please provide details in the space below: **(failure to provide information will delay subscription processing; Maximum characters: 700)**

Predicted Suitable Habitat (PSH) layers and Predicted Suitable Habitat Summary (PSHS) subscription services (license agreement required).

Area	PSH <sup>1</sup>	PSHS <sup>2</sup>	DDS <sup>3</sup>	Bundle <sup>4</sup>
1 County or up to 12 quads	n/a	\$1,000	\$1,000	\$1,500
13-100 quads	n/a	\$3,500	\$3,500	\$5,250
State	\$500/ea.	\$6,000	\$6,000	\$9,000

**1** A Predicted Suitable Habitat (PSH) is a spatial layer where the area representing predicted suitable habitat for a species is mapped.

**2** A Predicted Suitable Habitat Summary(PSHS) is a raster dataset that combines rare, threatened and endangered species PSH layers. Any single cell can be considered predicted suitable habitat for multiple species and a list of species is made available for each raster cell.

**3** A Digital Data Subscription for natural heritage resources data.

**4** DDS and PSHS subscriptions can be bundled and subscribed to for 75% of the combined cost of subscribing to each individually.

For additional subscription information about the predicted suitable habitat models and summary, please visit

<https://www.dcr.virginia.gov/natural-heritage/sdm> or contact [David.Bucklin@dcr.virginia.gov](mailto:David.Bucklin@dcr.virginia.gov)

**Conditions:**

1. Digitized DCR natural heritage resource locational data for GIS or map production, whether provided by DCR digitally or entered by the client from tables or reports, may not be used without first completing a data licensing agreement with DCR Division of Natural Heritage. A license form is available on request.
2. Although DCR-DNH data are closely quality controlled, DCR-DNH makes no warranty as to the fitness of the data for any purpose.
3. Any publication of data provided by DCR, whether as text, table or map, must acknowledge Virginia DCR-Natural Heritage Program, and include the date the data were provided by DCR.
4. If fees are assessed, an invoice will be included with the response. **Please do not pre-pay.** Payment is due within 30 days of receipt. **Minimum charge for hourly fees is \$40.**

**I understand and agree to the above conditions:**  **Yes (Required for Fee Services)**

DCR maintains lists of natural heritage resources monitored by the Natural Heritage Program. These lists provide information on taxonomy, rarity and federal/state legal statuses. These reports are not site specific and are **NOT** to be substituted for a project review or for on-site surveys required for environmental assessments of specific project areas.

Due to staff and budget constraints we ask that you use the online service whenever possible to download these lists of natural heritage resources:

**Hyperlink to on-line reports**

**The Natural Communities of Virginia, 3rd Approximation**

- [Natural Heritage Resources of Virginia: Rare Animals](#) (PDF)
- [Natural Heritage Resources of Virginia: Rare Plants](#) (PDF)

County lists of natural heritage resources can be generated using the [Internet Database Search Tool](#) or requested below:

**Send data and invoice (if applicable) to:** (Any fields with \* are required fields. We will contact you if we have any questions regarding your data needs)

**\* Title:**

**\* Name:**  **\* Company:**

**\* Address:**

**\* City:**  **\* State:**  **\* Zip:**

**\* Phone:**  -  -  **Fax:**  -  -

**\* Taxpayer ID :**

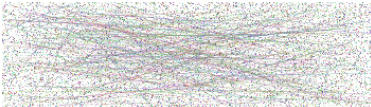
**\* Email:**  **\* Type the Email Again:**

**Upload files:**

No file selected.

**Captcha \***

Type in the following code:



Submit

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**Virginia Department of Conservation and Recreation**

600 East Main Street, 24th floor | Richmond, VA 23219-2094 | 804-786-6124

Please send website comments to [web@dcr.virginia.gov](mailto:web@dcr.virginia.gov)

Address general inquiries to [pcmo@dcr.virginia.gov](mailto:pcmo@dcr.virginia.gov)

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