**TRC Recommendation
Is this Resource Management Plan recommended for approval?** [ ]  Yes [ ]  No

If “No”, please summarize key deficiencies in the Comments Section below.

(Note: Within 90 days of receipt of the RMP, the Review Authority shall notify the Owner/Operator and the RMP Developer in writing as to whether the RMP fulfills the requirements. An RMP that fails to fulfill the requirements shall be returned to the RMP Developer noting all deficiencies. Revised RMP submittals shall be reviewed and a response regarding RMP sufficiency or a listing of RMP deficiencies provided within 45 days of receipt.)

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair of the SWCD TRC or DCR staff acting as the review authority

Signature and date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair of the SWCD TRC or DCR staff acting as the review authority

**Comments (this section may be expanded):**

**District Board Action
Was this Resource Management Plan approved?** [ ]  Yes [ ]  No

If “No”, please summarize key deficiencies in the Comments Section below.

(Note: Within 90 days of receipt of the RMP, the Review Authority shall notify the Owner/Operator and the RMP Developer in writing as to whether the RMP fulfills the requirements. An RMP that fails to fulfill the requirements shall be returned to the RMP Developer noting all deficiencies. Revised RMP submittals shall be reviewed and a response regarding RMP sufficiency or a listing of RMP deficiencies provided within 45 days of receipt.)

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair of the SWCD or delegated RMP approval authority

Signature and date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chair of the SWCD or delegated RMP approval authority

**Comments (this section may be expanded):**

**RMP Cover Sheet**

 Missing/
Present Deficient

**□ □** Name and contact information for the farm owner or operator

**□ □** Name, contact information, RMP Developer certification number,

 VA Nutrient Management Planner certification number and expiration date

**□ □** RMP Developer certification statement and signature

**RMP Content (existing conditions)**\*For any items marked “missing”, please describe what is missing under the Comments portion of this form found on page 1.

 Missing/
Present Deficient

**□ □** Description of the management unit with USDA FSA tract and field or tax

 map and parcel information.

**□ □** GeneralDescription of the operation including livestock numbers

 and cropping systems.

**□ □** Description of water features (perennial and intermittent) and the methods used for identification. Any other environmentally sensitive features. A topographic map showing the land units and any water features where the developer disagrees with the designation on the topo map. (The developer should field verify the designation established by the topo and provide supporting evidence if there is any question of the topo designation accuracy)

 Yes No

 **□ □** Does the TRC agree with the stream designation? If not, additional supporting evidence should be requested from the developer. A site visit by the TRC may also be warranted.

 Missing/
Present Deficient

**□ □** Description of any areas where BMPs and/or schedule items are needed to meet the

 requirements of the regulations.

**□ □** Detailed description of the current cropping system management

 and any areas where the erosion rates exceed “T” or other erosion

 issues exist.

 N/A

**□ □ □** Description of any current BMPs or alternative measures currently

 implemented (adding existing completed VACS BMPs and the creation of existing voluntary BMPs along with the appropriate component data and requested measures)

**□ □** Confirmation of the adequacy of any existing BMPs used to meet

the requirements of the RMP regulations.

**RMP Content (management needed to meet the RMP level)**

 Missing/
Present Deficient

**□ □** Nutrient management plan covering each field within the

management unit and a schedule item shown as required.

**□ □** Soil conservation or pasture management plan where the maximum

 soil loss on each field within the management unit does not exceed “T”. A schedule item indicating a cropping system meeting “T” is also required.

**□ □** A complete list of the proposed BMPs and/or schedule items developed to meet the requirements of the regulations along with the appropriate component data and requested measures and confirmation the BMPs meet the minimum standards of the RMP.

**□ □** A scheduleof implementation of the required BMPs.

 N/A

**□ □ □** Any other conservation or water quality plans.

**□ □** Owner or operator certification statement and signature.

□ □ Maps with field numbers, boundaries, location of row grade (if other than default is
 used), slope and slope length, and the location of any BMPs identified.

**RMP Content (special conditions)**

Yes No

**□ □** Are there any other areas identified as part of the management unit that need BMPs to

address water quality concerns? (e.g. animal feeding areas that need waste storage or vegetable production that utilizes plastic).

Instructions for Completion of the
Resource Management Plan Review Checklist

# At a minimum, responses to the following questions and categories should be confirmed during a review of a Resource Management Plan (RMP) submitted for approval. Sufficiency of the response should be recorded on the attached form. The review authority, SWCD Technical Review Committee (TRC) or DCR staff will complete the RMP review. While the attached form is designed to assist the review authority during RMP reviews, due to the complex and diverse nature of farming operations, it is not meant to cover every possible site condition that may be present. A thorough understanding of the RMP minimum standards (4VAC50-70-40) and RMP components (4VAC50-70-50) is also needed.

**General Information**

* Owner/Operator Name
* Farm Name
* Submittal date *(i.e. The date the RMP is submitted to the review authority)*
* Review date *(i.e. The date the review form is completed. The review authority has 90 days to approve or return comments on a first time RMP submittal and 45 days on re-submittals)*
* \*Plan Number (*The plan number is generated based on the 2 digit district number – three digit sequential plan number starting with 001 – and the 2 digit program year*)
* \*TRC review committee members

\*These items are for SWCD use only

**Cover Sheet**

*Has the following information been provided?*

* Owner/Operator Name.
* Name, contact information, RMP Developer certification number, Nutrient Management Planner certification number and expiration date.
* RMP Developer certification statement and signature *(By signing or clicking the “I agree” button the planner has agreed to the statement).*

**Plan Content (existing conditions)**

*Has the following information been provided?*

* Description of the management unit by tract/field or tax parcel. Resource Management Plans include one land management unit that can consist of multiple farms, tracts, or fields that may or may not be contiguous.
* GeneralDescription of the operation including livestock numbers and cropping systems - Briefly describe the farm *(e.g. Beef cattle operation with 110 acres of hay/pasture and 25 acres of row crops).*
* Description of water feature and other environmentally sensitive features – Describe the water features within the management unit. *(e.g. An unnamed intermittent tributary of South River flows thru field 1, South River, a perennial stream, borders field 2). Topographic map indicating such water features and determinations.* Statement to indicate whether these features are perennial or intermittent and the method used to make this determination. *(The method for determination can be CBLAD RPA designations, RMP developer field confirmation of the USGS topographic map designation, field protocol for stream identification, other acceptable method). D*escription of other environmentally sensitive features that may need consideration *(e.g. a sinkhole is located in the N.E. corner of field 3).* Does the TRC agree with the stream perenniality determination?
* Description of any areas where BMPs and/or schedule items are needed to meet the requirements of the regulations *(e.g. Approximately 600 feet of 35 foot wide buffer is needed on field 2 along the border with South River).*
* Detailed description of the current cropping system management and any areas where the erosion rates exceed “T” or other erosion issues exist *(e.g. Describe the crop rotation, expected yields, manure applications, tillage implements used/number of passes, approximate timing of the field operations, planter details (double disk opener, fluted coulters, etc.) and the resulting soil loss values obtained thru RUSLE 2 along with the “T” value for the soil types in the field. Other gross erosion issues such as gullies should also be described).*
* Description of any current BMPs or alternative measures currently implemented, including existing completed VACS BMPs or existing voluntary BMPs *(e.g. 112 feet of stream exclusion fencing has been placed in field 4 adjacent to the South River. The fence is located approximately 10 feet from the top of the bank. The fence consists of metal T post spaced at 10 foot intervals with 3 strands of electrified solid wire and provides year round stream exclusion meeting the RMP minimum standards).*
* Confirmation of the adequacy of any existing BMPs used to meet the requirements of the regulations *(e.g. A confirmation of the BMPs adequacy should occur in the description of the BMP as seen above. For existing voluntary BMPs, the Virginia Agricultural Voluntary BMP Assessment Authorization Form will also be completed and included in the RMP submittal).*

**Plan Content (management needed to meet the RMP level)**

*Has the following information been provided?*

* Nutrient management plan covering each field within the management unit and a NMP schedule item indicating that a NMP current NMP is a required RMP item. (i.e. The nutrient management plan should include the crop rotations needed to meet the soil loss value of “T”).
* Soil conservation or pasture management plan where the maximum soil loss on each field within the management unit does not exceed “T” and a schedule item indicating that a cropping system to meet “T” is a required RMP item. *(e.g. Detailed description of the proposed cropping system management needed to meet the soil loss value of “T”. Describe the crop rotation, expected yields, manure applications, tillage implements used/number of passes, approximate timing of the field operations, planter details (double disk opener, fluted coulters, etc.), row grade, slope, slope length, and the resulting soil loss values obtained thru RUSLE 2 along with the “T” value for the soil types in the field. The location selected for the determination of row grade, average slope, and slope length need to be clearly indicated on the field map. The elimination of other gross erosion issues such as gullies should also be addressed thru BMP such as; grassed waterways, terraces, etc.).*
* A complete list of the proposed BMPs and/or schedule items developed to meet the minimum standards of the regulations along with the appropriate component data and requested measures *(i.e. This is where the RMP developer can provide multiple BMPs to address an issue that will allow the operator to chose the BMP that best fits his operation).*
* A scheduleof implementation of the required BMPs.
* Any other conservation or water quality plans *(i.e. Any other conservation, pasture management, manure management, etc. plans used to meet the RMP minimum standards need to be attached).*
* Owner or operator certification and signature (*The following certification statement must be provided by the owner or operator:
RMP Participant Plan Submittal Signature Page*

*I certify that I am the owner or operator of \_\_\_\_\_and I am the responsible individual to be implementing this Resource Management Plan (RMP) and as part of that implementation, I will work towards installing and maintaining the BMPs included in this plan to meet the RMP minimum standards listed above. I shall notify the plan developer within 60 days of potential changes to the management unit that may require revision of this plan. I shall notify the \_\_\_\_\_ SWCD of a complete change in ownership or operator of the management unit(s) covered in this RMP. I understand my participation in the Resource Management Plan Program is completely voluntary and I may withdraw my participation at any time. I agree to notify the \_\_\_\_\_ SWCD and the Virginia Department of Conservation and Recreation (DCR) should I decide to withdraw participation or if a change in the BMPs listed above is necessary.*

*I shall allow the SWCD and DCR to conduct inspections of properties within the management unit as needed to ensure the adequacy of the RMP provided a minimum of 48 hours advance notice is provided. I understand that access to the management unit to ensure the adequacy of the RMP may be necessary for the RMP to be deemed sufficient.*

*I have read and understand this Resource Management Plan. I certify the information submitted is to the best of my knowledge true, accurate, and complete.*

* Maps with field numbers, boundaries, and the location of any structural BMPs identified *(i.e. The management unit(s) have been spatially identified on the RMP module and correspond to the description provided. The existing and proposed BMPs have been identified correctly in the fields and management unit(s).*

**Plan Content (special conditions)**

* Are there any other areas identified as part of the management unit that need BMPs to address water quality concerns? (e.g. animal feeding areas that need waste storage or vegetable production that utilizes plastic)

**Is This Plan Recommended for Approval?**

* *A determination as to whether the plan meets the minimum standards as defined in 4VAC50-70-40 is required. If the plan is deemed not sufficient to meet the RMP minimum standards, the reasons for denial must be communicated in writing to the owner or operator. The Chair of the SWCD TRC or DCR staff acting as the review authority must sign and date the checklist. This determination is located at the very beginning of the checklist to serve as a cover page for the checklist.*